

11. (a) Post held, if any, at the time of sending the application with date of appointment (copy of evidence) :
- (b) Whether the post is Temporary or Permanent / Aided / Un-Aided and ratified by the University :
- (c) Pay Scale : Whether APR UGC 2006 / State-RPS 2013 / Consolidated (Copy of the LPC) : Pay Band with AGP

Basic Pay	AGP	DA	HRA	Other Allowances	Total

12. Academic qualifications:
(Examinations passed from matriculation / Higher Secondary onwards)
(Start with higher degree) (Xerox copies must be enclosed)

Examination	Name of the Course	Subject	Year of Passing	% of marks obtained	Division	School / College studied	Name of the Board / University

13. Academic distinction (e.g., any Prize, Medal, Award, etc.) :

14. Research Qualifications:-
(Specify Area of Research)

Degree	Title of the Thesis	Subject / Discipline	Date & Year of Award	University
M.Phil				
Ph.D.				

15. Post-Doctoral Experience if any :

Sl. No	Positions Held	Awarding Organization	Emoluments per month	Title of the Project	From	To

16. Details of Research Publications / Books:

(Enclose list of publications / books / research articles in chronological order stating the Citation Index & Impact Factor of the journal and enclose to the application)

Description	Published	Accepted	Name of the Publisher Journal with ISBN / ISSN Number	Year	Citation Index / Impact Factor
Book					
Book Chapters					
Research Publications					
Other Publications					

17. Research Projects:-

Title of the Project	Duration	Funding Agency	Total Grant Sanctioned

18. Particulars of the Research Guidance:-

Status	M.Phil	Ph.D
Awarded		
Working		

(a) Awards , Rewards , Fellowships, Patents if any

(i)

(ii)

(iii)

(iv)

19. Training Courses attended and Papers presented at Conferences / Seminars / Workshop etc.,
(Proof to be enclosed)

(a) Refresher Course / Workshops:

Name / Title	Duration	Year	Organized by

(b) Papers Presented in the Conferences / Seminars :

Title of the Conference / Seminar	Title of the Paper	Year	Organized by

(c) Invited Talks delivered at Conferences / Seminars :

Title of the Conference / Seminar	Title of the Talk	Year	Organized by

20. Teaching experience at Universities or Degree Colleges:

Name of the University / College	Designation	Nature of Post. Temporary / Permanent	Classes taught		Period (give dates)		Length of Service	
			Under graduate Pass/Hons.	Post-Graduate	From	To	Years	Months

21. Administrative Experience, if any : (*)

Name of the University / College	Designation	Nature of Post. Temporary / Permanent	Nature of assignment	Period (give dates)		Length of Service	
				From	To	Years	Months

22. Name and address of the present employer :

23. Has the consent of the employer been obtained to submit this application in case the applicant is employed at present. (The applicant should enclose a 'NO OBJECTION CERTIFICATE' from the present employer)

24. Name and address of three persons who are not related to the applicant but who know the applicant well and to whom references may be made :

1.

2.

25. Any additional information which the candidate wishes to give in support of his / her application:

26. Has the applicant been outside India, if so, give the following particulars :

Country Visited	Duration of visit		Purpose of visit
	From	To	

DECLARATION

I hereby declare that the statements made in this application are true to the best of my knowledge and belief. If at any stage it is found that the particulars furnished by me are false my candidature / application / appointment, if any may be cancelled.

Date :

Signature of the Applicant

For Government / University / College Staff, etc.
(Endorsement by the Principal / Head of the Institution)

FORWARDED to the Registrar, Sri Venkateswara University, Tirupati.

The applicant holds a permanent / temporary post in this Institution, His / Her character, as far as is known to me, is good and his / her work is satisfactory. The facts stated in the above application have been verified and found correct, as per the records with this institution. This institution / Organization has no objection to the candidature of the applicant being considered for the position he / she has applied for.

Place :

Date :

SIGNATURE OF THE FORWARDING OFFICER
(WITH SEAL & ADDRESS)

INSTRUCTIONS TO THE CANDIDATES

1. The candidate is required to fill in the proforma enclosed to the application form invariably, giving full details of his/her academic record, etc. If the space provided in the application for the qualifications to be furnished in respect of each column is not sufficient, a separate sheet may be attached and the information noted marking the column number against it.
2. Separate Application should be submitted for each post in Legal Size paper (FS 215X345 mm).
3. Attested True Copies of all the testimonials, Educational qualifications, Date of Birth, Caste, Experience, etc., should be enclosed. The original certificates should be produced at the time of interview and at the time of joining, if selected.
4. (a) Applications from the candidates who are employed should be sent through proper channel accompanied with a letter of consent obtained from the Employer concerned.
(b) Teachers actually in the employment of the University shall apply through proper channel to the post advertised by the University, if they wish to be considered.
(c) If the applicant is selected for the post he/she will be appointed to the post on the minimum pay of the time scale attached to the post and no protection of last pay drawn in the previous employment will be given unless the Selection Committee which selects him/her specifically recommends such protection and the appointing authority accepts it.
5. Canvassing in any shape or form will be construed as an absolute disqualification.
6. If the authorities decide to interview the candidate, he/she should arrange to be present at the place fixed on the date and time specified at his/her own expenses. The summoning of a candidate for interview conveys no assurances whatsoever that he/she will be selected or recommended.
7. The University reserves itself the right to fill or not to fill the post or to make an appointment in a lower grade.
8. Filled in applications in all respects, should be sent to the **REGISTRAR, S.V. University, Tirupati – 517 502, A.P. India** with Acknowledgement Due, so as to reach this office on or before 05.02.2018, in a cover superscribed “**Application for the post of _____ vide advertisement No. _____**”
9. The application in any way received incomplete or received after the prescribed date will be liable for rejection and no further correspondence thereon will be entertained.
10. The format (FORM OF PARTICULARS) attached to the application is to be filled in by the Applicant and **make 10 (TEN) Xerox copies of the same and enclosed along with the application**

SRI VENKATESWARA UNIVERSITY , TIRUPATI
FORM OF PARTICULARS TO BE SUBMITTED BY THE CANDIDATES

[This Form is to be filled in by the Applicant and make **10 (TEN)**
Xerox copies of the same and enclose along with the application]

1.	Name of the post applied for [Subject and the Institution]	a) Post :	b) Subject :	c) Specialization :	d) Institution :
2.	Name of the candidate in full with address for communication	:			
3.	Date of Birth and Age	:			
4.	Specify Community (also specify sub group in case of BC's)	:		SC / ST / BC / PH	
5.	Qualifications : (Start with highest degree) :				
	Examination passed	Class	% of marks	Date & Year	University / Institution
	(i) Ph.D ()				
	(ii) M.Phil. ()				
	(iii) M.A. / M.Sc. / M.Com / M.Tech. ()				
	(iv) B.A. / B.Sc. / B.Com / B.Tech. ()				
5(a)	Details of NET / SLET / SET Exams Passed (enclose certificate)				
6.	Research and Publications:				
	(a) Publications				
		Published (Specify number)		To be Published (Specify number)	
		Indian	Foreign	Indian	Foreign
	1. Research Papers				
	2. Articles				
	3. Books				
	(b) Conferences / Seminars etc.,				
		Attended	Presented	Organised	
	1. National				
	2. International				
7.	Research Guidance (Specify number)				
		M.Phil. / M.Tech.		Ph.D.	
	Awarded				
	Working				

(P.T.O)

8. Teaching Experience (At University level or Degree level)				
Name of the Post	Name of the Institution where worked	Period with dates		Total teaching Experience
		U.G.	P.G.	

9.	Research Experience (Specify full details)			

10	Any other relevant particulars which the applicant wishes to place before the Selection Committee for consideration	:		
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Station :

Date :

SIGNATURE OF THE CANDIDATE

Requirement of Academic Performance Indicators (APIs) for assessing the candidature of the applicants basing on the Performance Base Appraisal System (PBAS) in terms of University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016 published in Gazette of India on 11.07.2016

APPENDIX – III: TABLE I

ACADEMIC PERFORMANCE INDICATORS (API) FOR CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS FOR ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR AND PROFESSOR AND FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR AND PROFESSOR IN UNIVERSITIES AND COLLEGES.

	Direct Teaching Hours per week
Professor	14 Hours

CATEGORY – I
TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Nature of Activity	Professor	
	Max. Score	Actual Score
a. Direct Teaching	60	Actual hours spent per academic year $\div 7.75$
b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	10	Actual hours spent per academic year $\div 10$
c. Innovative Teaching - learning methodologies, updating of subject contents/courses, mentoring etc	20	Actual hours spent per academic year $\div 10$

Note:

1. Direct Teaching 14 hours per week include the Lectures/Tutorials/Practicals/Project Supervision/Field Work.
2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.
3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY – II

PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category.

Category II	Nature of Activity	Maximum API Score	Actual score	Details
a.	<p>Student related co-curricular, extension and field based activities.</p> <p>i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)</p> <p>ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)</p> <p>iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)</p>	15	<p>Actual hours spent per academic year</p> <p>÷</p> <p>10</p>	
b.	<p>Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.</p> <p>i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)</p> <p>ii) Participation in Board of Studies, Academic and Administrative Committees</p>	15	<p>Actual hours spent per academic year</p> <p>÷</p> <p>10</p>	
c.	<p>Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)</p>	15	<p>Actual hours spent per academic year</p> <p>÷</p> <p>10</p>	

CATEGORY- III

RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sl. No.	Activity	Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management	Maximum score for University	Details
III (A)	Research Papers published in	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication	
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC #	10 per Publication	
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International –10 per Chapter National – 5 per Chapter	
III (C)	RESEARCH PROJECTS				
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	a) Major Projects with grants above Rs. 5 lakhs	20 per Project	
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	b) Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project	
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	c) Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project	
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs, respectively	

III (C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central / State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International bodies – 30 Central Government – 20, State Govt.- 10 Local bodies – 5	
III (D)	RESEARCH GUIDANCE				
III (D) (i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate	
III (D) (ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate	
III E	Fellowships, Awards and Invited lectures delivered in conferences / seminars				
III (E) (i)	Fellowships/ Awards	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship	
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship	
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award	
III (E) (ii)	Invited lectures / papers	International	International	7 per lecture / 5 per paper presented	
		National level	National level	5 per lecture / 3 per paper presented	
		State/University level	State/University level	3 per lecture / 2 per paper Presented	
The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period					
III (F)	Development of e-learning delivery process/material			10 per module	
<p>* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.</p> <p># The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List of Journals". The clause 6.0.5 (i) will be strictly followed by the University.</p>					

APPENDIX – III TABLE – II (B)

Minimum Scores for APIs for direct recruitment of teachers in university departments / Colleges and weightages in Selection Committees to be considered along with other specified eligibility qualifications stipulated in the Regulation.

	Professor (Stage 5)
Minimum API Scores	Consolidated API score requirement of 400 points from categories II & III of APIs (cumulative)
Selection Committee criteria / weightages (Total Weightages = 100)	a) Academic Background (20%) b) Research performance based on API score and quality of publications 40% c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance: (20%)