II B.A. (III SEMESTER) SOCIAL WORK SYLLABUS 2015 - 16

TITLE: SOCIAL WORK METHODS (MAX. MARKS - 100)

UNIT I

Working with Individuals: Case Work, definition, historical development, Principles -developing and utilizing resources, affirming the worth and dignity of clients, affirming uniqueness and individuality, affirming problem solving capacities and self determination safe guarding confidentiality.

UNIT II

Components of case work: Person, place, problem, professional relationship and process-study, diagnosis and treatment.

UNIT III

Role of case worker in general: Direct provision of services, system linkage roles, system maintenance and enhancement, researcher, system developer, Practice in different settings such as hospitals, schools, industries, correctional institutions and family.

UNIT IV

Techniques, skills and recording: Techniques of case work and skills in working with individuals - rapport establishment, interviewing, enabling, facilitation, resource mobilisation, training, reflective thinking and analysis, recording - principles, types, discussion of a case record.

UNIT V

Working with Groups: Group work - historical development, values and principles, skills in group work, group work process, pre-affiliation, power and control, intimacy, differentiation, separation. Group work process - techniques of group work, group dynamics - leadership, conflict, communication and relationships. Use of group work in different fields such as hospitals,

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correctional settings, schools, and communities; recording in group work, discussion of group record.

Theory   **----**   **75 Marks**

Field work (Placement in School settings) ---   **25 Marks**

                    Total   **----**   **100 Marks**

REFERENCE BOOKS:

1. Perlman, H.H. - Social Case Work A problem solving process

2. Friedlander, W.A. - Concepts and Methods of Social Work

3. Ross Murray, G. - Community Organisation

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SOCIAL WORK
II B.A (III SEMESTER)
PAPER II – SOCIAL WORK METHODS – 1

TIME : 3 Hrs.   **Max. Marks : 75**

SECTION – A

Answer any FIVE of the following questions   **5 x 5 = 25**

1. Bring out the Historical development of care work in India?

2. How does a case worker safeguard the confidentiality in a client?

3. Discuss the principles of recording?

4. Explain case work process?

5. Explain briefly about use of case work in correctional institutions?

6. What is reflective thinking?

7. Discuss the skills in group work?

8. Explain the direct provision of services big case worker?

SECTION – B

Answer all the questions   **5 x 10 = 50**

1. What are the important principles of case work?
   or
   Explain in detail the principles of Group work?

2. Discuss in detail the components of case work?
   or
   Define Group work and explain its historical development?

3. Explain the Group dynamics in group work?
   or
   Discuss the various skills in working with individuals?

4. Explain the system linkage roles, maintenance and development by the case worker?
   or
   Discuss the process of group work?

5. Explain the recording in group and discuss the preparation of a group record?
   or
   What are the various techniques of case worker?

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II B.A. (IV SEMESTER)

SOCIAL WORK SYLLABUS 2015 - 16

TITLE: SOCIAL WORK METHODS (MAX. MARKS - 100)

UNIT I

Community Organization: Definition, scope, community organization as a method in relation to other methods of social work, principles and skills of community organization, problems of community, resource mobilization, conflict resolution, organizing meetings, report writing and documentation, and net working.

UNIT II

Practice of Community Organization: Scope and processes of Community Organization in different settings - rural, urban and tribal communities, Fields of community organization.

UNIT III

Social Action - meaning, definition, scope, principles; various techniques and stages of social action- relating awareness, financial resources bill drafting, legislation**.**

UNIT IV

Social Work Research: Meaning, scope, difference between social work research and social research, stages of social work research, definition, types and advantages and disadvantages of sampling, tools of data collection - Questionnaire, interview schedule, observation etc.; data analysis and report writing.

UNIT V

Development Administration: Meaning and native Principles Organizing, Staffing, Coordinating, Budgeting.

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Theory   ----   **75 Marks**

Field work: (Placement in Service Organizations) ---   25 Marks

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                                Total   ----   **100 Marks**

REFERENCE BOOKS:

1. Siddique, H.Y. - Social Work and Social Action

2. Goel, S.I. and Jain, R.K. - Social Welfare Administration

3. Bailey, Kenneth, D. - Methods of Social Research

4. D. K. Laldas: social work research

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SOCIAL WORK

II B.A (IV SEMESTER)
PAPER II – SOCIAL WORK METHODS – II

TIME : 3 Hrs.   Max. Marks : 75

SECTION – A

Answer any FIVE of the following questions   **5 x 5 = 25**

1. Definitions of community organization?

2. Problems of communities?

3. Meaning and definition of social action?

4. Difference between social work research and social research?

5. Observation method?

6. Scope of social action?

7. Principles of development administration?

8. Write about Tribal communities?

SECTION – B

Answer all the questions   **5 x 10 = 50**

1. Define community organization and bring out its relation to other methods of social work?

   or

   Explain the principles of community organization?

2. Discuss the process of community organization in rural and urban communities?

   or

   Explain in detail the principles of social action?

3. Define social work research and describe the various stages of social work research?

   or

   Discuss the various stages of social action?

4. Explain the different tools used in Data collection?

   or

   Explain about POSDCORB in Development Administration?

5. What is sampling and what are the advantages and disadvantages of sampling?

   or

   Explain briefly about Data Analysis and Report writing in social work research?

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