



SRI VENKATESWARA UNIVERSITY :: TIRUPATI

No. E.I(8)/Covid-19/2020

Date 29.06.2020.

CIRCULAR

Sub:- S.V. University – Non-Teaching Establishment – Certain instructions to be followed due to intensifying of COVID-19 risk in the University Campus – Regarding.

Ref:- Rector's orders dated 29.06.2020.

===oooOOOooo===

On the orders of the Rector, due to intensifying of COVID-19 risk in the University Campus, all the University employees are hereby directed to follow the following instructions to contain the spread of Corona virus:-

1. No Employee should go to the Office / Chambers of the Rector, Registrar, without prior permission from the Registrar, whether for oral discussion or for approval of office files. In case of emergency they shall contact the Registrar over land line phone 0877 – 2289414 or by official mobile No. 9989887129.
2. All employees should attend to their regular office work and should not go to other Sections / Department unnecessarily.
3. All precautionary measures are taken by the University, to take care of employees health and also maintaining hygiene in the working place.
4. All employees / officers must install Aarogya Setu App which provides information about risk if one has been near a COVID-19 infected person and should attend office only if App shows "Safe or Low Risk".
5. In addition to the above, employees shall invariably follow all precautions viz., Wearing Masks, maintaining of Social distancing and sanitizing, without fail.

All the University employees are therefore requested to follow the instructions scrupulously and co-operate for containing the spread of COVID-19 in the University Campus.

Sd/- P. SREEDHARA REDDY
REGISTRAR

Copy to all the Principals of Constituent Colleges, Tirupati