

3-1-108

SUBJECT: COMPUTER SCIENCE

SEMESTER-I

Paper I: COMPUTER FUNDAMENTALS AND MS OFFICE

Unit - I

Introduction to Computers
Input and Out Put Devices

Unit - II

Computer Memory and Processors
Number Systems and Computer Codes

Unit - III

Computer Software
Operating Systems

Unit - IV

Introduction to Algorithms and Programming Languages
MS Word:
Getting Started.
Working with Microsoft Office 2007.
Understanding Word Basics. Editing and Formatting Text. Formatting Documents
Working with Graphic Objects.

Unit - V

Microsoft Excel:
Understanding Excel Basics. Formatting and Editing the Worksheet. Using Formulas and
Functions. Working with Charts.
Microsoft PowerPoint.:
Understanding PowerPoint Basics. Formatting and Modifying Presentations. Enhancing the
Presentation.

TEXT BOOK:

1. Fundamentals Of Computers I by REEMA THAREJA from OXFORD UNIVERSITY PRESS
2. Microsoft Office 2007 Fundamentals, 1st Edition By Laura Story, Dawna Walls (UNIT I, UNIT II, UNIT III, UNIT IV)

REFERENCE BOOK:

1. —Computer Fundamentals and Programming in C by REEMA THAREJA from OXFORD UNIVERSITY PRESS
2. PC SOFTWARE UNDER WINDOWS by Puneet Kumar And Sushil Bhardwaj From Kalyani Publishers

**Signature of the
Chairman (B.O.S.)
(20.....Exams)**

Code No:

SRI VENKATESWARA UNIVERSITY: TIRUPATI
BSc(CS/IT) / BCom(CA) / BCA / BA (CA) / BSc(CA) (CBCS)
Semester Examinations, 2015

3-1-108

Title of the paper

Time: 3 Hours

Max. Marks: 75

Note: This question paper contains two parts A and B.

Part A is compulsory which carries 25 marks. Answer any five of the following questions in Part A.

Part B consists of 5 Units. Answer any one full question from each unit. Each question carries 10 marks

PART - A

5 × 5 marks = 25

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

PART - B

5 × 10 marks = 50

9. Unit-1
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
10. Unit-1
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
11. Unit-2
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
12. Unit-2
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
13. Unit-3
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
14. Unit-3
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
15. Unit-4
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
16. Unit-4
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
17. Unit-5
(In this sub questions may be given as numbered as i, ii, iii etc)
OR
18. Unit-5
(In this sub questions may be given as numbered as i, ii, iii etc)

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